

JOB OPENING

Northwest Tennessee Development District & Human Resource Agency (NWTDD/HRA) Executive Director

The Northwest Tennessee Development District and Human Resource Agency (NWTDD/HRA) is seeking qualified candidates with relevant professional management and leadership experience for the Executive Director position. The NWTDD/HRA is a non-profit organization with its main office located at 124 Weldon Drive, Martin TN. NWTDD/HRA represents the interests of a nine-county region that includes Benton, Carroll, Crockett, Dyer, Gibson, Henry, Lake, Obion and Weakley counties.

The Executive Director is appointed by the Governing Board. The Executive Director provides leadership to a professional staff to ensure the efficient and effective delivery of an array of essential services.

Candidates shall possess a Master's degree or experience equivalent to such education requirements.

Candidates need to have considerable responsible experience in administration, economic development, planning activities or related fields of which three (3) years must have been in a responsible supervisory, consultative, or administrative capacity.

Salary schedule and job duties will be discussed with qualifying candidates during interviews.

**Applicants must email a resume with cover letter to:
Emily Payne at Emily.payne@nwtdd.org
to be received by no later than noon, April 25, 2025.**

NWTDD/HRA is an equal opportunity employer.